

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 4

March 2, 2011

SUBJECT: USE OF FORCE-TACTICS DIRECTIVES - ESTABLISHED; TACTICAL OPERATIONS RESOURCE GUIDE - RENAMED; TACTICS TRAINING REVIEW COMMITTEE - REVISED; AND USE OF FORCE BEST PRACTICES COMMITTEE - REVISED

PURPOSE: The Tactics Training Review Committee has created a series of Use of Force-Tactics Directives for the Tactical Operations Resource Guide. This Order combines Use of Force Directives and Tactical Operations Bulletins, and renames the combined documents as Use of Force-Tactics Directives. This Order also revises the Tactics Training Review Committee and the Use of Force Best Practices Committee.

PROCEDURE:

I. TACTICAL OPERATIONS RESOURCE GUIDE - RENAMED. Department Manual Section 1/240.12, *Tactical Operations Resource Guide - Defined*, is renamed, *Publication of Use of Force-Tactics Directives*. This section is amended to read as follows:

A. Use of Force-Tactics Directive - Defined. A Use of Force-Tactics Directive is a written directive that contains procedure and/or insight into use of force and tactics issues. Use of Force policy will continue to be expressed in the Department Manual but may be reiterated in Use of Force-Tactics Directives. All Use of Force-Tactics Directives will be reviewed and approved by the Chief of Police.

Note: Use of Force-Tactics Directives supersede any Training Bulletins that have been published regarding the subject matter of the directives.

B. Publication of Use of Force-Tactics Directives. All requests and/or suggestions related to the Use of Force-Tactics Directives shall be forwarded to the Commanding Officer, Personnel and Training Bureau (PTB).

The Commanding Officer, PTB, shall coordinate the review of the requests and/or suggestions with the Tactics Training Review Committee (TTRC) and other entities within the Department, as appropriate.

Note: Effective immediately, no Department entity, except the Chief of Police, may publish an Order, Notice, bulletin or directive that establishes Use of Force policy. All changes or enhancements to Department practices relative to use of force issues shall be communicated to the Department through Use of Force-Tactics Directives. Reminders about various use of force issues may be communicated to the Department via Notices from the Chief of Staff or Office of Administrative Services.

C. Personnel and Training Bureau's Responsibilities.

Personnel and Training Bureau shall be responsible for the publication of Use of Force-Tactics Directives and for the retention of all research and related materials as historical records.

Note: Training Division will continue to publish Training Bulletins related to the use of force. The Training Bulletins will be used to provide information on the mechanical aspects of use of force such as cleaning firearms, clearing weapon malfunctions, etc.

II. TACTICAL OPERATIONS RESOURCE GUIDE - ESTABLISHED. The Tactical Operations Resource Guide is established in Department Manual Section 1/240.14, *Tactical Operations Resource Guide - Established*, which shall read as follows:

Tactical Operations Resource Guide - Defined. The Tactical Operations Resource Guide is an assemblage of current Department documents such as Department Manual Sections, Orders, Directives, Notices, Bulletins, and Consent Decree paragraphs that address use of force and tactics issues.

III. TACTICS TRAINING REVIEW COMMITTEE - REVISED. The following shall be deleted from Department Manual Section 2/093.96, *Tactics Training Review Committee - Defined*:

- * Cross-staff with the Use of Force Best Practices Committee (UOFBPC) to research projects regarding the use of force policy, tactics and firearms protocols.

The remainder of this section remains unchanged.

IV. USE OF FORCE BEST PRACTICES COMMITTEE - REVISED.

Department Manual Section 2/093.97, *Use of Force Best Practices Committee - Defined*, is amended as follows:

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Use of Force Best Practices Committee - Defined. The purpose of the UOFBPC is to analyze issues on an as needed basis and trends arising from significant use of force incidents. The UOFBPC is a subcommittee of the TTRC.

A. Use of Force Best Practices Committee

Responsibilities. The UOFBPC shall be responsible for the following:

- * Provide insight into significant or notable use of force incidents to assist in adjudication and identify lessons learned;
- * Make recommendations regarding investigative protocols and/or tactics, or other issues arising from the analysis of use of force incidents;
- * Make recommendations regarding improvements to field procedures; and,
- * Provide advice and recommendations to the Chief of Police regarding improvements in field procedures, investigative protocols and tactics or other issues arising from the analysis of use of force incidents as needed.

B. Meetings. The Use of Force Best Practices Committee shall meet on an as-needed basis as determined by the Chief of Police or Director, Office of Administrative Services.

The remainder of this section remains unchanged.

AMENDMENTS: This Order amends Sections 1/240.12, 2/093.96, 2/093.97 and adds Section 1/240.14 to the Department Manual.

MONITORING RESPONSIBILITY: The Commanding Officer, Personnel and Training Bureau, shall have monitoring responsibility for this directive.

AUDIT RESPONSIBILITY: The Commanding Officer, Internal Audits and Inspections Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK
Chief of Police

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